

# Printable Speech Cue Card Template

Write one complete beat per card. Cut on the outside lines, number the deck, and keep the opening and closing easy to find.

**OPENING**

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Exact first line, your name, relationship, and the first idea.

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[ ] PAUSE [ ] BREATHE [ ] LOOK UP

**STORY**

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Place, action, and the small detail that makes the memory real.

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[ ] PAUSE [ ] BREATHE [ ] LOOK UP

**MEANING**

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What the story proves and how the room recognizes it too.

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[ ] PAUSE [ ] BREATHE [ ] LOOK UP

**RAISE THE GLASS**

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Exact names, one specific wish, and the final cheers.

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[ ] PAUSE [ ] BREATHE [ ] LOOK UP

# Emergency Card and Delivery Marks

Keep the lost-place card behind your deck. The right side is a rehearsal check before you take the cards into the room.

## EMERGENCY FOUR-BEAT CARD

If you lose your place, use four prompts and finish cleanly.

**1 WHO** Your name and relationship

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**2 STORY** Two to four anchor words

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**3 POINT** The quality the story proves

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**4 TOAST** Exact names and final wish

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## DELIVERY MARKS

### PAUSE

Let the line land

### BREATHE

Reset before the beat

### LOOK UP

Reconnect with the room

### SLOW

Protect names and emotion

### LAUGH

Wait before continuing

### APPLAUSE

Hold your place

## FINAL REHEARSAL CHECK

- ☐ I can read every card in one glance.
- ☐ The opening and closing are visually distinct.
- ☐ Names and pronunciations are marked.
- ☐ The cards are numbered and in order.
- ☐ I practiced standing with the deck in one hand.
- ☐ Do Not Disturb is on if I use my phone.